



Module 9:

Course summary







Start Module

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Congratulations

You have now completed the eight core modules in the Loading and Unloading course, including:



Course introduction



Overview of loading regulations



Preparing the goods - Standard loads



Preparing the goods - Unusual loads



Loading the goods - Standard loads



Loading the goods - Unusual loads



Securing and protecting the goods



Unloading the goods



Before you move on, this summary will re-visit the key learning points you covered throughout this course.



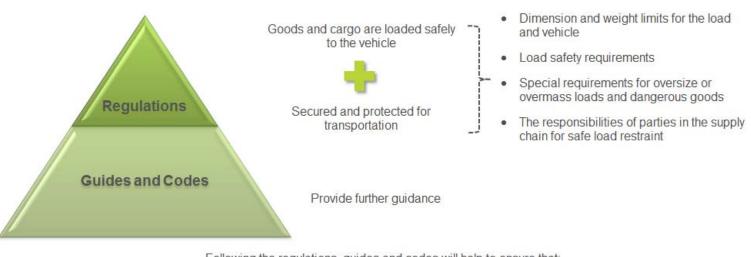








Overview of loading regulations



Following the regulations, guides and codes will help to ensure that:





Those around you are safe



The load is safe











Preparing the goods

Preparing the goods for loading is an important first step.



Make effective use of available space in the storage area and on the vehicle

Standard loads





Often unitised into bundles or pallets

Transported loose using the containing method



No specific preparation is needed

Help to prevent damage to the goods while in transit

Unusual loads





Prepared based on their specific characteristics

Dangerous goods:

Small cylinders:

Labelled and segregated

Palletised

Large cylinders:

Require little preparation









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Loading the goods

Once the goods are prepared, the next step is to load them onto an appropriate vehicle.

Unusual loads (Additional risks / loading requirements)

You must take a number of factors into account:



Any vehicle limits specified by

When moving, lifting and positioning the load manually:

Standard



Use correct manual handling

Common specialised equipment



Pallet trucks, forklifts and cranes

Operate any equipment safely and in line with the manufacturer's instructions

Unusual loads often have additional loading requirements:



Dangerous goods:

Specific documentation, and vehicle and load labelling requirements

Long loads:

Loaded with specialised equipment



General loading methods







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Securing and protecting the loads

Once you have loaded the goods, you need to use appropriate load restraint methods to secure and protect the load so it doesn't shift during transport.

Loads must be restrained:

- so they are unlikely to fall or be dislodged
- with an appropriate restraint method
- in line with the Load Restraint Guide.

INDIRECT RESTRAINT

("TIE-DOWN")



The load is prevented from moving by friction only

DIRECTRESTRAINT



The load is prevented from moving by containing, blocking or attaching it to the vehicle

Selecting the type of load restraint



Type, weight and dimensions of your load



Type of transport vehicle

Once you have finished restraining your load and completing your documentation, it is important to perform a final safety inspection of your load.









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Unloading the goods

The final step in the process is to unload the goods.

You might need to unload the goods:

A driver unloading the goods during transport or on delivery to the customer



A warehouse assistant receiving the goods at a warehouse for storage or at a depot for consolidation with a new load





You must ensure you put safety first at all times before, during and after unloading.













Next steps

Congratulations! You have completed all of the modules for the Loading and Unloading course.

Survey

- Must be completed before moving on
- Provide the opportunity to answer a number of questions about your thoughts

Observation Assessment

- Watch a video of a truck being loaded
- Answer a number of questions based on what you observed





Third Party Report Student Guide





Third Party Evidence Report Template

Practical Assessment

- · Submit a video or photos of yourself, completing a number of loading tasks:
 - lifting and positioning a load on a vehicle
 - restraining the load
 - performing a safety inspection
- · You will also need to answer a series of questions about your filmed tasks

Third Party Observation Assessment

- Your manager or supervisor will observe you completing a series of tasks and complete a Third Party Evidence Report based on your tasks
- · Once you have passed each assessment:
 - Statement of Attainment
- If you do not pass a particular assessment:
 - detailed feedback from the Assessor

Good luck with your final assessments!







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